



9 September 2024

Dear Parent/Carer

## Parent Governor Elections

Following Range High School joining the Southport Learning Trust on 1 September 2024, there is a need to appoint two parent governors to the Local Governing Board of Range High School. Parent governors are elected by the parents of pupils at this school to serve a four-year term of office.

You may, if you wish, put yourself forward as a candidate, using the nomination form. Please read the general information sheet and the document entitled 'Qualifications and Disqualifications.' The Candidate Information sheet should be used to give information about yourself that you believe will help other parents decide who to vote for in the case of a ballot. **All documents are available on the school website - [www.range.sefton.sch.uk](http://www.range.sefton.sch.uk).**

The timetable for the election process is:-

1. **Nomination Form, Candidate Information and a signed Grounds for Disqualification as Governor** sheet to be returned to me by **12.00 noon on Monday 23 September 2024**; (please either personally hand your forms in at Visitor Reception (or ask your child to), marked for the attention of Mrs M Martin)
2. Ballot papers will be available on the website during the morning of **Tuesday 24 September 2024**. (Voting will only take place if there are more than two nominations.)
3. Ballot papers to be returned to me by **12.00 noon on Tuesday 8 October 2024**.
4. The votes will be counted **during the afternoon of Tuesday 8 October 2024**

All nominations received will be acknowledged. Governors have an important and influential role to play in the life of our school and I do hope you will be able to take part in this election by becoming a candidate and/or by casting your vote when the time comes. Individuals with experience of Special Educational Needs, or with strong links to the local Community, would be particularly welcome on the governing board.

Please note that a parent is not eligible for election or appointment as a parent governor if they work at this school for more than 500 hours (i.e. for more than one-third of the hours of a full-time equivalent) in a school year (at the time of the election or appointment), although they are eligible to vote. **Each parent has only one vote no matter how many children they have at the school.**

All governors at this school are subject to an Enhanced Disclosure through the Disclosure & Barring Service (formerly the Criminal Records Bureau). The appointment will be made on the understanding that clearance is received through the DBS. This is simply to protect vulnerable members of society.

If you require any further information at this time please contact Mrs Martin on 01704 87931514.

Yours sincerely



**M McGarry**  
**Headteacher/Returning Officer for Governor Election**

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Range High School is part of Southport Learning Trust. For details of all Trust schools, and the aims and objectives of the organisation, visit [www.southportlearningtrust.org](http://www.southportlearningtrust.org)

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